



Grand Junction Regional Airport Authority Board
Regular Board Meeting
 Meeting Minutes
 October 20, 2020

REGULAR BOARD MEETING

I. Call to Order

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on October 20, 2020 in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted electronically.

<p><u>Commissioners Present:</u> Tom Benton (Chairman) Chuck McDaniel Thaddeus Shrader Erling Brabaek Linde Marshall Clay Tufly Ron Velarde</p> <p><u>Airport Staff:</u> Angela Padalecki (Executive Director) Joseph Burtard (Clerk) Karl Hanlon (Counsel) Dan Reimer (Counsel) Sarah Menge Dylan Heberlein Cameron Reece Shelagh Flesch Ben Peck</p>	<p><u>Guests:</u> Jeremy Lee, Mead and Hunt Colin Bible, Garver Julie Theissen, Armstrong Justin Mendenhall Jake Hoban, Garver Shannon Kinslow, TOIL Kyle Williams, AECOM Lisa Rorden, Beltzer, Bangert & Gunnell LLP Brad Rolf, Mead and Hunt Jen Boehm, Mead & Hunt Harrison Earl, Crawford, Murphy & Tilly</p>
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II. National Anthem

III. Approval of Agenda

Commissioner Marshall made a motion to approve the October 20, 2020 Board Agenda. Commissioner Brabaek second the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes, and Commissioner Velarde, yes. The motion carries.

IV. Commissioner Comments

No Commissioner comments were made.

V. Citizen Comments

No citizen comments were made.

VII. Consent Agenda

September 15, 2020 Meeting Minutes

Approval of September 15, 2020 Board Meeting Minutes.

Snow Blower Ribbon Replacement

Approval to purchase a replacement blower ribbon and other ware parts for one of the airport snow blowers totaling \$12,327.92.

Trade-in and Purchase a Maintenance Utility Vehicle

Approval to trade in a landside maintenance utility vehicle and purchase a replacement for a net cost to the Authority of \$17,843.00.

~~GJRAA / GJRASA Agreement~~

~~Approval of the Air Service Development Reimbursement agreement between the Grand Junction Regional Airport Authority and the Grand Junction Regional Air Service Alliance.~~

Plante Moran 2020 Audit Engagement Letter

Approval of the audit engagement letter with Plante Moran for the 2020 financial statement audits for a total cost of \$40,700.00.

Commissioner Brabaek made a motion to move the GJRAA/GJRASA Agreement from consent to action for further discussion and approve the Consent Agenda. Commissioner Velarde second the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

VIII. Action Items

FCI Design and Preconstruction Task Order

Commissioner Shrader made a motion to approve the preconstruction task order with FCI totaling \$30,688.00 to design, estimate, and obtain competitive bids for planned 2021 airport improvement projects. Commissioner Brabaek seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

Approval of CMT / GJRAA Agreement

Commissioner Brabaek made a motion to approve the professional services agreement with Crawford, Murphy & Tilly, Inc. for air service development consulting services with a maximum

value of \$50,000.00. Commissioner Marshall seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

Monitor Purchase for Terminal Advertising

Commissioner Velarde made a motion to approve the purchase and install of ten monitors to be used for digital marketing in the terminal in the amount of \$14,354.18. Commissioner Marshall seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

ACIP Program Manager – Recommendation of Award and Contract Approval

Commissioner McDaniel made a motion to accept the recommendation of award and approve a contract to Garver for the Airport Capital Improvement Program Manager. Commissioner Shrader seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

GJRAA / GJRASA Agreement

Commissioner Velarde made a motion to approve the Air Service Development Reimbursement agreement between the Grand Junction Regional Airport Authority and the Grand Junction Regional Air Service Alliance. Commissioner Brabaek seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

IX. Public Hearing on GJAA 2021 Budget

Chairmen, Benton opened the meeting for public comment. Hearing no public comments, the public comment period was closed.

X. Discussion – Airport Legal Counsel Strategy

XI. Staff Reports

- A. Executive Director Report (Angela Padalecki)
- B. Operations Report (Dylan Herberlein)
- C. Finance and Activity Report (Sarah Menge)
- D. External Affairs Report (Joseph Burtard)
- E. Facilities Report (Ben Peck)
- F. Contractor Project Reports

XII. Any other business which may come before the Board

No additional business was discussed.

XIII. Adjournment

The meeting adjourned at approximately 7:45pm.

*Audio recording of the complete meeting can be found at
[https://gjairport.com/Board Meetings](https://gjairport.com/Board_Meetings)*

Tom Benton, Board Chairman

ATTEST:

Joseph R. Burtard, Clerk to the Board